



Alliance Française d'Austin (AFA) is currently seeking **online part-time language instructors** of French as a foreign language to teach adult, adolescents, and children classes online. Alliance Française d'Austin is the local independent branch of the Nonprofit Alliance Française world-wide network. Its mission is to increase awareness and interest in French culture and language within the local community. It has policies and practices of non-discrimination. It offers a variety of cultural and social events, and quality courses with an emphasis on conversational French.

We offer over fifty group classes each of our sessions along with private courses at all levels. We have six, seven-week sessions each year. Our program is based according to Alliance Française guidelines and pedagogical principles, which are based on the Common European Framework of Reference for Languages.

While we would prefer applicants who live in Austin, Texas, it is not required. We are looking for the right person to add to our teaching team regardless of their US location. Please note that a U.S. work permit is mandatory (or green card or citizenship). **AFA does not sponsor visas.**

Responsibilities

- prepare lesson plans and interactive activities for each class
- implement the Alliance Française curriculum, its teaching philosophy, methods and textbooks
- guide and encourage students to learn to speak, understand, read and write French
- use Zoom technology to support instruction
- work with the administrative and marketing team to assist in promoting classes and events
- observe and evaluate students' needs, performance and development, and teach accordingly
- assign work / homework according to the needs of students
- maintain accurate and complete records of classroom progress and instruction
- promote French and Francophone cultures
- participate in teachers' meetings, and teachers' training opportunities
- submit weekly group and private hours on weekly schedule to administrative staff

Qualifications

- be of French mother tongue or have mother tongue level
- be a graduate in FLE (license or master FLE, DAEFLE or equivalent) and / or have proven experience in teaching FLE
- online teaching experience and be comfortable with new technologies (active use of online platforms, social media, and videoconferencing tools)
- be dynamic, enthusiastic, conscientious, have good interpersonal skills
- have a professional attitude
- a U.S. work permit is mandatory (or green card or citizenship). AFA **does not** sponsor visas
- familiarity with the ALTER EGO+ textbook series is a plus.

Availability

- AFA teaches classes seven days a week. Our team is happy to work with our teachers but require that they are available **at least two evenings per week and/or weekends**. Class schedules are in CST.
- Candidates must be available a minimum of 10-15 hours per week.

To apply for this position, please submit both your resume and cover letter in French and English to schoolcoordinator@afaustin.org. Do not contact the Alliance via phone, mail or in person.

Please note, due to the large number of applicants we receive, we will only be able to contact those whom we would like to meet for an interview.